

International Forestry Exhibition, APF 2010 - Outline Risk Assessment

Location: Cannock Chase, Staffordshire

Work Activity/Task: Forestry Exhibition

Exhibition Director: M Box

Risk Assessment Prepared: October 2009

The Hazard	Location of the Hazard	Who could be harmed?	Level of risk	Controls
Moving and operating machinery	Demonstration area Arenas Static area Car/lorry park	Visitors Public Exhibitors Staff	High	Footpath, track or road closures (signs and notices) as appropriate. Site maximum speed limit 15mph (tracking 5mph). Drivers/operators to be especially vigilant. No unauthorised vehicles to move on site 9am-6pm on exhibition days. Exhibitors to be assessed for competence and to complete their own Risk Assessments. Exhibition co-ordinators to control vehicle/machinery movement off individual stands when inside show hours. Exhibition staff and their contractors to be trained, certificated and to follow relevant best practice. Radio/telephone communication and First Aid personnel available on site.
Falling trees, branches and flying debris	Demonstration area Arenas Static area Car/lorry park	Visitors Public Exhibitors Staff	High	Hazardous trees/branches to be identified and made safe during exhibition preparation. Machinery to be operated within Demonstration/Working Static stands and Arenas only.
Stacked timber	All areas	Visitors Public Exhibitors Staff	Medium	Stacks to be maintained and signed (AFAG Guide 503).
Electricity (overhead)	Demonstration area	Visitors Public Exhibitors Staff	High	Contact electricity company to request shutdown period. If not possible confirm control measure for overhead lines <ul style="list-style-type: none"> - Marked at 2 tree lengths (no tree felling within that) - Marked at 9m (no operating machine within that if any part or its load can reach 3m height) - no static item to come within 3m of line - other measures in line with AFAG804
Electricity (240v supply)	Static area, Arenas	Visitors Public Exhibitors Staff		Installed to industry standard by qualified electrician.
Adverse weather Fire	Demonstration area Arenas Static area Car/lorry park	Visitors Public Exhibitors Staff	Medium	Plan for alternative car park areas Plan for controlled evacuation of relevant areas Plan for closure of exhibition
Uneven walking surfaces	Demonstration area Arenas Static area Car/lorry park	Visitors Public Exhibitors Staff	Medium	Tracks and other surfaces to be maintained to normal forest/field standard.